

The University of the State of New York  
THE STATE EDUCATION DEPARTMENT

PROPOSED BUDGET FOR A  
FEDERAL OR STATE PROJECT  
FS-10 (03/15)

☐ = Required Field

Local Agency Information

<b>Funding Source:</b>	ESSER 2	RECEIVED
<b>Report Prepared By:</b>	Lisa J. Weeks	JUL 01 2021
<b>Agency Name:</b>	Oneonta City School District	OFFICE OF ACCOUNTABILITY
<b>Mailing Address:</b>	31 Center Street	
	Street	
	Oneonta NY 13820	
	City State Zip Code	
<b>Telephone # of Report Preparer:</b>	607-433-8200, ext. 1303	<b>County:</b> Otsego
<b>E-mail Address:</b>		
<b>Project Funding Dates:</b>	3/13/2020	9/30/2023
	Start	End

INSTRUCTIONS

- Submit the original FS-10 Budget and the required number of copies along with the completed application directly to the appropriate State Education Department office as indicated in the application instructions for the grant program for which you are applying. DO NOT submit this form to Grants Finance.
- The Chief Administrator's Certification on the Budget Summary worksheet must be signed by the agency's Chief Administrative Officer or properly authorized designee.
- An approved copy of the FS-10 Budget will be returned to the contact person noted above. A window envelope will be used; please make sure that the contact information is accurate and confined to the address field without altering the formatting.
- For information on budgeting refer to the Fiscal Guidelines for Federal and State Aided Grants at <http://www.oms.nysed.gov/cafe/guidance/>.

## INSTRUCTIONS

- This budget tool contains 12 worksheets – 1 for agency information, 1 for each of the 10 budget categories, and 1 for the budget summary. To go to the other worksheets, click on the tabs below.
- Complete all of the green-shaded fields on the Agency Information page and the Budget Summary pages. It is very important that the agency name, agency code and the project number, if available, are accurate.
- To enter budget information for a particular category, select that tab and enter the required data. Dollar amounts in the Project Salary/Proposed Expenditure columns of the worksheets will be automatically subtotaled on the worksheets, and the subtotals will be carried over to the Budget Summary worksheet. Dollar amounts will be rounded automatically to the closest whole number. The subtotals and the Budget Summary will automatically be recalculated if the dollar amounts are changed or new information is added.
- Large amounts of text in the description boxes may not be completely visible. To accommodate extra text, expand the row height by dragging the line below the row number until the row is at the appropriate height.
- On the indirect cost category worksheet, the Maximum Direct Cost Base listed below the chart is the total of codes 15, 16, 40, 45, 46 and 80. To compute the amount in row A. - Modified Direct Cost Base, subtract the portion of each subcontract exceeding \$25,000 and any flow through funds from the Maximum Direct Cost Base. Enter the agency's indirect cost rate as a whole number plus one decimal (2.1%, for example).
- To save the completed budget, select File / Save As, rename the file, select the appropriate location on your computer, and click OK.
- To preview a completed budget, select File / Print and then click the Preview button.
- To print a completed budget, select File / Print and then click OK. Only completed budget pages will print.
- The Chief Administrator's Certification on the Budget Summary worksheet must be signed by the agency's Chief Administrative Officer or properly authorized designee.
- Submit a budget with original signature, copies of the signed budget as specified in the grant application instructions, and grant application materials to the State Education Department office listed in the grant application instructions. Do not submit budgets or grant applications to Grants Finance.
- For additional information about preparing budgets, please refer to Fiscal Guidelines for Federal and State Grants at <http://www.oms.nysed.gov/cafe/guidance/>.

SALARIES FOR PROFESSIONAL STAFF				
<i>already done</i>			Subtotal - Code 15	\$538,466 <i>534,609</i>
Specific Position Title	Full-Time Equivalent	Annualized Rate of Pay	Project Salary	
✓ Extended Day Program Coordinator <i>(2020-21)</i>	1.00	\$31,977	✓	\$31,977 ✓
Social Worker (2021-2022)	1.00	\$45,000		\$45,000 <i>48,650</i>
Social Worker (2022-2023)	1.00	\$46,350		\$46,350 <i>49,627</i>
Psychologist (2021-2022)	1.00	\$45,000		\$45,000 <i>53,636</i>
Psychologist (2022-2023)	1.00	\$46,350		\$46,350 <i>60,770</i>
Licensed Teaching Assistants (Kindergarten Classrooms) 2021-2022	7.00	\$19,000		\$133,000 <i>167,203</i>
✓ Summer Professional Development- Teachers (Summer 2021)	203.00	\$233.33 per diem		\$47,366 <i>35,139</i>
✓ Summer Professional Development- Licensed Teaching Assistants (Summer 2021)	51.00	\$105.56 per diem		\$5,383
Curriculum Coordinator (2021-2022)	1.00	\$68,000	✓	\$68,000 ✓
Curriculum Coordinator (2022-2023)	1.00	\$70,040		\$70,040 <i>77,822</i>

actual (estimated) as of 3/27/22: 524,824

524,824

# SALARIES FOR SUPPORT STAFF

Subtotal - Code 16

\$62,447

Specific Position Title	Full-Time Equivalent	Annualized Rate of Pay	Project Salary
✓ Custodial Worker (2021-2022) 24162	1.00	\$30,762.00	\$30,762
Custodial Worker (2022-2023)	1.00	\$31,685.00	\$31,685

24286

32435

56721

## PURCHASED SERVICES

Subtotal - Code 40			\$150,877
Description of Item	Provider of Services	Calculation of Cost	Proposed Expenditure
Multimedia Presentation System-RS Elementary Gymnasium (Audio Video Corp-NYS Contract Panasonic PC67447)	Audio Video Corp	System installation, training and equipment	\$28,024
Upgrade to two way communication system-District Wide	Tri-County Communications	System upgrade, installation, programming and FCC Licensing fees	\$43,839
Replacement of Ceiling Heating Unit with air flow @ GP Elementary	Treffeissen & Sons 4890	Installation and replacement of unit	✓ \$11,254
Removal and Replacement of two sets of bleachers in Middle School	Tri State Folding Partitions	Removal 2 x \$3,500; Replacement 2 x \$9,500	\$26,000
Replace motors, key switches safety straps, cable pulleys, rims & anchors-MS basketball stations	Tri State Folding Partitions	Labor and parts 1 x \$19,995	\$19,995
Install Safety Straps to two mat hoist units @ HS	Tri State Folding Partitions	Materials and Labor 1 x \$19,995	\$19,995
Repair Basket #5 HS Gymnasium	Tri State Folding Partitions	Materials and Labor 1 x \$775	\$775
Repair Basket #6 HS Gymnasium	Tri State Folding Partitions	Materials and Labor 1 x \$995	\$995

✓ ordered

93010

4890

not contracted

approved

Amended:  
Add VV AED  
Redcat System

SUPPLIES AND MATERIALS			
Subtotal - Code 45			\$96,321
Description of Item	Quantity	Unit Cost	Proposed Expenditure
Water Bottle filling stations	5.00	\$497.00	\$2,485
Fitness Room Supplies	Please see attached from Advantage Sport & Fitness	Too many pieces of Equipment to list here	\$93,836

2  
ordered

TRAVEL EXPENSES			
Subtotal - Code 46			\$25,744
Position of Traveler	Destination and Purpose	Calculation of Cost	Proposed Expenditures
Elementary Teachers (5)	Ron Clark Academy-Atlanta Georgia, July 15-16, 2021 Registration	5 x 995	\$4,975
Elementary Guidance Counselor	Ron Clark Academy-Atlanta Georgia, July 15-16, 2021 Registration	1 x 995	\$995
Elementary Principal	Ron Clark Academy-Atlanta Georgia, July 15-16, 2021 Registration	1 x 995	\$995
Middle School Teachers (5)	Ron Clark Academy-Atlanta Georgia, July 15-16, 2021 Registration	5 x 995	\$4,975
Middle School Guidance Counselor	Ron Clark Academy-Atlanta Georgia, July 15-16, 2021 Registration	1 x 995	\$995
Middle School Principal	Ron Clark Academy-Atlanta Georgia, July 15-16, 2021 Registration	1 x 995	\$995
Teachers, Guidance Counselors, Principals	Ron Clark Academy-Atlanta Georgia, July 15-16, 2021 Airfare for above	14 x \$517.50	\$7,245
Teachers, Guidance Counselors, Principals	Ron Clark Academy-Atlanta Georgia, July 15-16, 2021 Lodging/Double Occupancy	8 rooms x 2 nights x \$154.32/night	\$2,469
Teachers, Guidance Counselors, Principals	Ron Clark Academy-Atlanta Georgia, July 15-16, 2021 Meals/Mileage/Tolls/Parking	14 attendees x \$150 per person	\$2,100

28304

used





Employee Benefits		
Subtotal - Code 80		\$526,617
Benefit		Proposed Expenditure
Social Security (7.65%)		\$45,970
Retirement	New York State Teachers (9.53%/9.8%/10%)	\$53,009
	New York State Employees (15.5%)	\$9,679
	Other - Pension	
Health Insurance - Family		\$404,599
Worker's Compensation		\$6,089
Unemployment Insurance		
Other (Identify)		
Dental Insurance (individual)		\$7,134
Life Insurance		\$137

409043



INDIRECT COST		
A.	Modified Direct Cost Base -- Sum of all preceding subtotals(codes 15, 16, 40, 45, 46, and 80 and excludes the portion of each subcontract exceeding \$25,000 and any flow through funds) **Manual Entry	
B.	Approved Restricted Indirect Cost Rate	
C.	Subtotal - Code 90	

For your information, maximum direct cost base = \$1,400,472.00

To calculate Modified Direct Cost Base, reduce maximum direct cost base by the portion of each subcontract exceeding \$25,000 and any flow through funds.

PURCHASED SERVICES WITH BOCES			
Subtotal - Code 49			\$160,872
Description of Services	Name of BOCES	Calculation of Cost	Proposed Expenditure
Nearpod Educational Software	Otsego Northern Catskills BOCES	1 x \$15,672	\$15,672
Remote Learning Option	Otsego Northern Catskills BOCES	12 students x \$12,100	\$145,200

16,080

15,000

EQUIPMENT			
Subtotal - Code 20			\$16,034
Description of Item	Quantity	Unit Cost	Proposed Expenditure
Precor Resolute Leg Press for Fitness Room	1.00	\$6,120.00	\$6,120 ✓
Stand on Floor Scrubber	1.00	\$9,914.00	\$9,914 ✓ 8668

MINOR REMODELING		
		Subtotal - Code 30
Description of Work to be Performed	Calculation of Cost	Proposed Expenditure

CF121  
ENTRY DATE 08/30/21  
PROJECT 5891212410  
SED CODE 471400010000  
NYC DOC #

GRANTS FINANCE  
PROJECT STATUS REPORT  
CRRSA-ESSER 2  
ONEONTA CITY SD

RUN DATE 08/30/21

BUDGET DETAIL INFORMATION			
PROF SALARY	15	538,466.00	BEGIN DATE 03/13/20
NON PROF SALARY	16	62,447.00	END DATE 09/30/23
PURCH SERVICES	40	150,877.00	AMENDMENT #
SUPP & MATERIAL	45	96,321.00	CONTRACT #
TRAVEL EXPENSE	46	25,744.00	STOP DATE
EMP BENEFITS	80	526,617.00	REFUND CHECK #
INDIRECT COST	90	0.00	IND COST RATE 1.6
BOCES SERVICES	49	160,872.00	INT ELIG N
REMODELING	30	0.00	
EQUIPMENT	20	16,034.00	

BUDGET SUMMARY INFORMATION			
FUNDYEAR	BUDGET SPLITS	PAID TO DATE	OUTSTANDING ENC
589121	1,577,378.00	315,475.00	1,261,903.00
589120	0.00	0.00	0.00
589119	0.00	0.00	0.00
	0.00	0.00	0.00
	0.00	0.00	0.00
TOTAL	1,577,378.00	315,475.00	1,261,903.00

LOG AND CONTRACT DATES			
	RECEIVED	ENTERED	APPROVED
BUDGET	08/13/21	08/23/21	CONTRACT
INTERIM			
FINAL			

CASH DETAIL										
ENTRY	DOC #	TRANS	ENC	RPT	LINE	AMOUNT	FUNDYR	MIR	PD DT	STAT
083021	546504F	INIT	000	08/21	01	315,475.00	589121	081321		ENT

THIS BUDGET HAS BEEN PROCESSED BY THE NEW YORK STATE  
EDUCATION DEPARTMENT. THIS SUMMARY REPLACES THE SIGNED COPY.





**BUDGET NARRATIVE****\*\* MUST BE SUBMITTED WITH EACH BUDGET IN THIS CONSOLIDATED APPLICATION UPDATE**

If Transferability is used for 2010-11, the Transferability Form must be submitted online and a hard copy must be submitted with the budget narrative to expedite the review of the FS-10.

Additionally, on the Budget Narrative and FS-10, please indicate the amount of funds to be included under transferability in the budget categories and the Title where funds will be used. Example: In the Title IIA budget under Code 15 – Transferability - Title I Reading Teacher – FTE. 35 - \$15,000

<b>CODE/ BUDGET CATEGORY</b>	<b>EXPLANATION OF EXPENDITURES IN THIS CATEGORY (as it relates to the program narrative for this title)</b>
<b>Code 15</b> <i>Professional Salaries</i>	<p>\$31,977(2020-2021)-Salary for Director of Extended Day program to insure continuity of before and after school child care for registered children during fluctuating opening and remote periods.</p> <p>\$91,350 (2 Year Salary) Social Worker to insure mental health needs of students are addressed and met (see attached year by year breakdown of costs.)</p> <p>\$91,350 (2 Year Salary) Social Worker to insure mental health needs of students are addressed and met (see attached year by year breakdown of costs.)</p> <p>\$133,000 Licensed Teaching Assistant in each Kindergarten classroom(7.0FTE) to provide instructional support as loss of learning is being addressed due to pandemic.</p> <p>\$52,749-Summer Professional Development-All teaching and LTA staff to participate in professional development with grade level teams to discuss teaching strategies to deal with learning loss and moving forward,</p> <p>\$138,040-(2 Year Salary) Curriculum Coordinator-Support Teachers in the classroom with technology and curriculum, provide instructional coaching as it aligns with our district goals and action plans.</p>
<b>Code 16</b> <i>Support Staff Salaries</i>	<p>\$62,446 (2 Year Salary)-Custodial Worker-Additional custodian to address additional cleaning and sanitation needs to keep our district clean, safe and compliant with current guidelines.</p>
<b>Code 40</b> <i>Purchased Services</i>	<p>\$28,024-Audio Video Corp-Provide and install complete multimedia presentation systems in our Riverside elementary building gymnasium. This system is meant to provide the appropriate technology in that space which is the only spot physically large enough to house the schools entire student population for events.</p> <p>\$43,839-Upgrade of district wide two way communication system. Our current system is outdated and does not provide for seamless communication district wide. With limited access and restrictions in buildings, this communication is of utmost importance for the proper functioning of the district. Please see attached for detail.</p> <p>\$11,254-Replacement and installation of a non functioning ceiling heating unit in our Greater Plains elementary building. This will also promote additional air flow in that area.</p> <p>\$26,000-Safety related removal and installation of replacement bleacher units at middle school to create additional instructional space where students can be distanced. Current bleachers are in a state of disrepair.</p> <p>\$19,995-safety related repairs to our MS basketball stations to provide additional usable instructional spaces.</p> <p>\$19,995-Mat hoist safety straps-Currently there are no safety straps. This is necessary for the ongoing functionality of that area in the gymnasium.</p> <p>\$1,770- safety related repairs to our HS basketball stations to provide additional</p>

<b>CODE/ BUDGET CATEGORY</b>	<b>EXPLANATION OF EXPENDITURES IN THIS CATEGORY (as it relates to the program narrative for this title)</b>
	<i>usable instructional spaces.</i>
<b>Code 45</b> <i>Supplies and Materials</i>	<i>\$2,485-Provide 5 water bottle filling stations throughout the district buildings for increased sanitation for students to drink water. \$93,836-Outfitting of a fitness room with a multitude of circuit stations and weights will provide a space for students to achieve physical and mental well-being while also creating additional instructional space allowing students to spread out more. Detailed back up of supplies is attached with FS-10 file.</i>
<b>Code 46</b> <i>Travel Expenses</i>	<i>\$25,744-Ron Clark Academy in Atlanta, Georgia-This will allow for 14 of our faculty from 2 of our buildings to attend the Ron Clark Academy for two days for professional development purposes. Budget includes airfare, hotel accommodations, registration fees and incidentals such as meals, mileage, tolls and parking.</i>

School District Oneonta City School District For ESSER 2 Funding  
BEDS Code 471400010000

<b>Code 80</b> <i>Employee Benefits</i>	<p><i>\$29,046- Payroll benefit costs on Director of Extended Day Program Position (7.65% FICA/9.53% Teachers Retirement/ Health Insurance/Dental/Workers Comp/Life Ins.)</i></p> <p><i>\$69,376-Two years payroll benefit costs for Social Worker including FICA/TRS/Workers Comp/Health/Dental/Life-please see attached for breakdown.</i></p> <p><i>\$69,376-Two years payroll benefit costs for Psychologist including FICA/TRS/Workers Comp/Health/Dental/Life-please see attached for breakdown.</i></p> <p><i>\$204,648-Payroll Benefits Costs including FICA/TRS/Workers Comp/Health/Dental/Life for 7 LTA's to be assigned to Kindergarten classrooms. Please see attached for breakdown.</i></p> <p><i>\$9,732-Payroll Benefits costs for Summer Professional Development stipends including FICA (7.65%), TRS (9.8%) and Workers Comp (1.0%).</i></p> <p><i>\$76,375- Two years payroll benefit costs for Curriculum Coordinator including FICA/TRS/Workers Comp/Health/Dental/Life-please see attached for breakdown.</i></p> <p><i>\$68,064- Two years payroll benefit costs for Custodial Worker including FICA/TRS/Workers Comp/Health/Dental/Life-please see attached for breakdown.</i></p>
<b>Code 90</b> <i>Indirect Cost</i>	

<b>Code 49</b> BOCES Services	\$15,672-Nearpod & Flocabulary-purchase of instructional technology to aid in instruction. \$145,200-BOCES Remote Learning-District will utilize BOCES Program if we need to provide a remote learning option.
<b>Code 30</b> Minor Remodeling	
<b>Code 20</b> Equipment	\$9,914-Floor Scrubber to sanitize & clean district facilities. This will allow for convenience with additional cleaning protocols. \$6,120-Precor Resolute Leg Press-Equipment for student fitness room will allow for promotion of physical and mental well-being.

USE OF FUNDS CATEGORY IS LISTED ON THE ATTACHED SUMMARY OF COSTS SPREADSHEET.

